



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

02 NOV 2022

DIVISION MEMORANDUM

No. 691 s. 2022

ACTION PLAN TEMPLATE FOR STUDENT GOVERNMENT PROGRAM, YES-O PROGRAM AND BKD PROGRAM


To: Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. This Office informs the field on the updated template to be used by student organizations (SPG/SSG, YES-O & BKD) for the School Year 2022-2023.
2. Copy of approved Action Plan are expected to submit until **November 15, 2022** at the following links:
 - a. SPG/ SSG Action Plan - <https://tinyurl.com/SPGSSGPlan2223>
 - b. YES-O Action Plan - <https://tinyurl.com/YESOPlan2223>
 - c. BKD Action Plan - <https://tinyurl.com/BKDPlan2223>
3. Attached are Enclosure 1 – SPG/SSG Action Plan Template, Enclosure 2 – YES-O CAPA and Action Plan Template and Enclosure 3 – BKD Action Plan Template.
4. Immediate dissemination and strict compliance of this Memorandum is desired.

For:

NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent

By:


ANTONIO P. FAUSTINO, JR.
OIC – Assistant Schools Division Superintendent



Brgy. PotoI, Tayabas City



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<https://depedtayabas.com/>

**SUPREME PUPIL/STUDENT GOVERNMENT
ACTION PLAN SY 2022-2023**

PROGRAMS/ PROJECTS/ ACTIVITIES	OBJECTIVES	PERFORMANCE INDICATORS	TARGET	TIMELINE	RESOURCES				BUDGET SOURCE	EXPECTED OUTPUT
					MAN	MONEY	MATERIAL	MACHINE		
MAKA-DIYOS										
MAKATAO										
MAKAKALIKASAN										



MAKABANSA										
*** you may add rows										

Prepared by:

Reviewed:

Noted and Approved:

SPG/ SSG President

SPG/SSG Adviser

School Head



YES-O CALENDAR OF ANNUAL PROPOSED ACTIVITIES (CAPA) SY 2022-2023*(Please refer to the Mandated Programs, Projects, and Activities of the YES-O)*

SCHOOL: _____

DIVISION: _____

JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER

DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY

Prepared by:

Recommending Approval:

Approved by:

YES-O President_____
YES-O Adviser_____
School Head

**YOUTH FOR ENVIRONMENT IN SCHOOLS (YES) PROGRAM
ACTION PLAN SY 2022-2023**

PROGRAMS/ PROJECTS/ ACTIVITIES	OBJECTIVES	PERFORMANCE INDICATORS	TARGET	TIMELINE	RESOURCES				BUDGET SOURCE	EXPECTED OUTPUT
					MAN	MONEY	MATERIAL	MACHINE		
*** you may add rows										

Prepared by:

Reviewed:

Approved by:

YES-O President_____
YES-O Adviser_____
School Head

**BARKADA KONTRA DROGA PROGRAM
ACTION PLAN SY 2022-2023**

PROGRAMS/ PROJECTS/ ACTIVITIES	OBJECTIVES	PERFORMANCE INDICATORS	TARGET	TIMELINE	RESOURCES				BUDGET SOURCE	EXPECTED OUTPUT
					MAN	MONEY	MATERIAL	MACHINE		
*** you may add rows										

Prepared by:

Reviewed:

Noted and Approved:

BKD President

BKD Adviser

School Head

